

**City of Varnell
Council Meeting Minutes
January 17, 2017**

Members Present: Mayor Pro Tem – David Owens
Council Members: Andrea Gordy, Ashlee Godfrey, Jan Pourquoi, Sheldon Fowler

City Manager: Mike Brown
City Clerk: Pam Garrison
Absent: Mayor Anthony Hulsey

The City Council meeting was called to order at 6:05 pm and a quorum was confirmed by Mayor Pro Tem David Owens.

Invocation was given by Bill Caylor and Pledge to the Flag was led by Mayor Pro-Tem David Owens.

Reports from City Manager

Mr. Mike Brown, City Manager reported that the City audit will begin around Mid-February for 2016.

Previous problems with the garbage truck seem to have been resolved.

See attached list of accomplished items for Varnell Police Department Certification.

Whitfield County Sheriff's Department has notified the City that we will no longer receive officer Supplemental pay for assistance on any calls outside our City limits. Chief Grant is the only Officer deputized to be able to assist their officers. It was stated that our officers are willing to be deputized but haven't received information back if this would be a conflict with the county.

AGENDA, MINUTES AND FINANCIAL REPORT

A motion was made by Andrea Gordy to approve the Agenda, Minutes. Jan Pourquoi seconded, and the motion carried unanimously.

A motion was made by Ashlee Godfrey and seconded by Andrea Gordy to approve minutes from December 20, 2016 and the amended minutes for November 15, 2016 and also the financial reports for December, 2016. The motion was carried unanimously.

NEW BUSINESS

Information was presented to the City on purchasing a new garbage truck. The projected price with a five year warranty or 200,000 miles would be an estimated cost of around \$243,000.00. The City was advised that once an order was placed for the new truck, it would be in operation between 90-100 days of being customized to our specifications. Several different options of payment plans were presented but the item was tabled until a later date in order for the City to get sealed bids and present to the Council.

Greg Tallent presented information regarding available sewer treatment for a parcel of land in the Nob North Villa area of Highland Forrest. The property is being discussed for purchase at the present time from Hollis & Hollis. The parcel will be subdivided into eighteen lots. Currently, there are 5 houses that use the treatment plan. Discussion was held on how to properly divide the cost to include the new residents with the existing residents. The matter was tabled until the next meeting in order to discuss further with the potential buyers of the property and also to discuss what type of housing and restrictions will be

placed on the new home owners.

Qualifying fees for the 2017 election year have been set at \$35.00 for mayoral race and \$35.00 for Council Seat race.

A motion was made by Ashlee Godfrey to amend the 2016 budget to include: Removal of \$2,873.82 from City Recreation expenses and add to the Capital expenses. Also, remove \$19,513.80 from the bond account and add to the general fund account. The motion was seconded by Sheldon Fowler and carried unanimously.

A motion was made by Ashlee Godfrey to purchase a security system for the City Hall Building. There would Be a security devise at each outside door. This would also include 3 cameras in the court room to record Proceedings along with a camera on the evidence room which is part of a requirement when becoming State certified. There will be no monitor fee and the cost would be \$891.00 for the alarm system; \$1,340.00 For the camera system which would bring the total cost to \$2,231.00. A second to the motion was made by Jan Pourquoi and the motion carried unanimously.

A motion was made by Ashlee Godfrey for approval of alcohol license to – OMSAI – 3617 Corporation. The motion was seconded by Andrea Gordy and carried unanimously.

An annexation request was made for Denise Rodriguez. A motion was made by Andrea Gordy for approval And seconded by Sheldon Fowler. The motion carried unanimously.

The Council request that a Reserve account be opened up in the amount of \$144,032.28. These funds Would be moved from Fine Account to the new Reserve Account with Atlantic Capital Bank.

David Owens made a proposal to spruce up the lettering and designs on the current garbage truck. Mr. Owens Requested City Manager, Mike Brown to get quotes and present back to the City Council at next meeting.

There being no further business, a motion was made by Andrea Gordy to adjourn the meeting, with Jan Pourquoi seconding the motion. Motion carried unanimously and the meeting was adjourned at 7:30 pm.

Respectfully submitted by
Pam Garrison
City Clerk

**City of Varnell
Council Meeting Minutes
Special Called Meeting
January 20, 2017**

Members Present: Mayor - Anthony Hulsey

Council Members: Pro Tem – David Owens, Andrea Gordy, Jan Pourquoi

City Manager: Mike Brown

City Clerk: Pam Garrison

Absent: Sheldon Fowler, Ashlee Godfrey

The City Council meeting was called to order at 11:00 am and a quorum was confirmed by Mayor Anthony Hulsey.

- Mr. Greg Talent is in the process of selling a parcel that is adjacent to the sewer treatment plant. Hollis & Hollis group will be purchasing the parcel pending the outcome of what the new Tenants would be paying out of pocket for the sewer usage each month along with the current Residents who live in the Nob North Villas. A motion was made by Jan Pourquoi pending the Documents to include the Covenant, the house plans and restrictions for the development. It Has been stated that the capacity for the sewer is 50 houses so it will be able to carry the potential 18 houses going to be built on the subdivided parcel. David Owens seconded the motion with The stipulation that a member from Hollis & Hollis meet with the Council and provide copies Of the house plans for the development and answer questions that the Council may have. This matter will be tabled until a meeting can be scheduled with the Hollis group.
- Discussion was held by the Council regarding SPLOST funds designated to be used in The Maintenance. Upon discussion between City Attorney, Terry Miller and Mike Brown, Mr. Miller feels that as long as the funds are to be spent with the Maintenance it should be fine. Discussion was then bought up that it will take approximately \$10,000 to rewire the current Maintenance Building and that will still leave around \$124,000 To apply towards a trash truck. The Council further decided that it would be best if we sat Down with someone from the truck manufacturer and detail the specifics as to what would Be needed on the garbage truck and report back a closer figure as to approximate cost of the New truck. A motion was made by Andrea Gordy to table this matter until the plans can be presented at a future meeting. Jan Pourquoi seconded the motion and it carried unanimously
- The matter of paying down a lump sum payment on the City Hall building was tabled until A decision is reached regarding the new trash truck and the sewer treatment issue. The motion Was seconded by Andrea Gordy and motion carried unanimously.

There being no further business, a motion was made by Andrea Gordy to adjourn the meeting, with Jan Pourquoi seconding the motion. Motion carried unanimously and the meeting was adjourned at 12:00 noon.

Respectfully submitted by
Pam Garrison
City Clerk

**City of Varnell
Council Meeting Minutes
Special Called Meeting
January 23, 2017**

Members Present: Mayor - Anthony Hulsey

Council Members: Pro Tem – David Owens, Andrea Gordy, Jan Pourquoi, Ashlee Godfrey

City Manager: Mike Brown
City Clerk: Pam Garrison
Absent: Sheldon Fowler

The City Council meeting was called to order at 11:00 am and a quorum was confirmed by Mayor Anthony Hulsey.

- Mitchel Hollis, with Hollis and Hollis Developers was present to discuss the new construction on a parcel of property adjacent to the sewer treatment plant in the Highland Forest area. The parcel will be subdivided into 18 lots. Each home will be built a Craftsman style with 1800 sq. ft... Yards will be sodded. The builder anticipates the Construction will take approximately 24-32 months to complete all homes. When initial Construction begins, it will begin with 3 houses. A copy of three different floor plans were presented to the Council. A sewage fee was set by the Council to be \$58.00, which \$8.00 of this would go into a designated account to accrue funds that could be applied Towards any future repairs to the pump system. Ashlee Godfrey made a motion that The \$58.00 sewer fee be made known to new potential buyers and as each new home Sells, the sewer fee for the original home owners would continue to drop as well until All homes are sold. At that point, all home owners of this original parcel as well as The homeowners of the Nob North Villas would have a flat \$58.00 fee assessed per Month for sewer. David Owens seconded the motion and the motion carried.

There being no further business, a motion was made by Andrea Gordy to adjourn the meeting, with Jan Pourquoi seconding the motion. Motion carried unanimously and the meeting was adjourned at 12:00 noon.

Respectfully submitted by
Pam Garrison
City Clerk